



## MINISTRY OF COMMUNITY DEVELOPMENT, YOUTH AND SPORTS

We aim to build a cohesive and resilient society by fostering socially responsible individuals, inspired and committed youth, strong and stable families, a sporting people and a caring and active community which pulls together not only in good times, but also in times of adversity.

If you share our aspirations, we invite you to join our dedicated team by applying for the following positions:

### LEGAL SERVICES UNIT

#### Legal Officer/Legal Counsel

The successful applicant will assist to provide legal advice to MCYS as a whole, on matters including vetting and drafting contracts and other legal documents, IP issues, charities matters, data protection, drafting, review and interpretation of legislation within MCYS's purview, administrative law, and input on policy matters. The successful applicant can also look forward to assisting on matters related to the Singapore Youth Olympic Games 2010.

He or she will be exposed to a wide variety of legal work, and will have good opportunities to broaden his or her legal skills and exposure.

#### Requirements:

- Possesses an LLB (Hons) degree from a recognised university
- Eligible to be called to the Singapore Bar
- Good interpersonal and communication skills
- Able to work independently in a fast-paced environment
- At least 2 years' Post-Qualifying Experience (whether in practice or in-house)

Interested applicants, please write in with detailed resume to [mcys\\_recruitment@mcys.gov.sg](mailto:mcys_recruitment@mcys.gov.sg)

Please note that all employment will be on contract and only shortlisted candidates will be notified.

Closing Date: 18 Sep 2009

## Legal Counsel/ Senior Legal Counsel

#### Job Description

As a Legal Counsel/Senior Legal Counsel, you will assist to provide legal advice on a wide range of education-sector related matters. Your responsibilities include vetting and drafting contracts and other legal documents, as well as interpreting, reviewing and drafting legislation, and liaising with external counsels. You will be exposed to a wide variety of legal work, and will have good opportunities to broaden your legal skills and exposure.

#### Requirements

- Possess a LLB (Hons) degree from a recognised university and be eligible to be called to the Singapore Bar
- Good interpersonal and communication skills
- Able to work independently in a fast-paced environment to meet deadlines
- 2-5 years PQE for Legal Counsel/6-8 years PQE for Senior Legal Counsel (whether in practice or in-house)

The successful candidate will be offered a package that is commensurate with his/her qualifications and experience. This position will be based at an off-campus location, in central Singapore.

#### TO APPLY

All application should be made via [www.rp.sg/careers](http://www.rp.sg/careers)

(Hard copy resumes and applications via e-mail will not be accepted. We regret that only shortlisted candidates will be notified.)



9 Woodlands Avenue 9  
(near Woodlands MRT/Bus Interchange)

